

FINAL



WEARE BOARD OF SELECTMEN
MEETING MINUTES
April 4, 2005

PRESENT: LAURA BUONO CHAIRMAN; LEON METHOT, CO-CHAIRMAN; HELEEN KURK, SELECTMAN; DONNA M. OSBORNE, SELECTMAN; JOSEPH M. FIALA, SELECTMAN

TOWN ADMINISTRATOR: ROBERT CHRISTENSEN

RECORDING SECRETARY: Cherry Palmisano

GUESTS: Chief Gregory Begin, Elizabeth Oliphant, Lisa Wetherbee, Chuck Metcalf, Jim Blouin, Lenny Corey, John Nikais, Frank Campana, Carl Knapp, Tom Reynolds, Sylvia Beaupre', Bill Beaupre', Ginger Esenwine, Forrest Esenwine,

6:35 Chairman Laura Buono called the meeting to order.

1. DEPARTMENT HEAD – Chief Gregory Begin informed the Board that DRA will not permit a lease for the \$27,000 so it was decided to purchase the vehicle outright at \$27,000 and look elsewhere for 2 used vehicles. Chief Begin researched used vehicles at area Dealerships and Stateline Auto agreed to sell a vehicle for \$500 over their cost to be used as a police vehicle. Chief Begin informed the Board of the need to purchase two used vehicles to replace the current vehicles because the repair cost exceeds the value of the vehicles. Chief Begin stated that he can squeeze \$8,000 out of his budget to purchase the two vehicles but will need an additional \$12,000 from another fund. Chief Begin stated that there will be 7 police vehicles.

- Vehicle #1 - Ford Expedition
- Vehicle #2 - will cost \$5500 to repair and become roadworthy
- Vehicle #3 - fully marked vehicle will cost \$2500 to get roadworthy - not prepared for high speed chases
- Vehicle #4 - low profile Crown Victoria
- Vehicle #5 - 2005 Crown Victoria which is on order, with funds expending from the CIP fund, fully marked with light bar for patrol and will be here in 4 -6 weeks
- Vehicle #6 - van used for dump runs, transferring of large equipment and large amounts of people
- Vehicle #7 - 99 Ford Taurus Wagon which is used for evidence collection equipment

Selectman Osborne asked Chief Begin how many officers are on duty during the day. Chief Begin responded that there are typically 1-2 officers on along with the School Resource Officer, the Deputy Chief and himself.

Selectman Fiala asked the Chief how much money, beyond the cost of the vehicles, will it take to light them up. Chief Begin stated approximately \$400-500 would be needed to fully light the vehicles. Chief Begin feels that replacing cars #2 and #3 is the responsible thing to do because it would not be effective to repair the current vehicles, they are not worth any money and the town could possibly be charged to dispose of them. Chairman Buono told Chief Begin that at this time it is really hard to judge whether the town has the funds due to snow removal, an unexpected salt increase and truck repairs.

FINAL

Selectman Kurk suggested petitioning DRA with an emergency request for funds. Mr. Christensen stated he spoke with Bob Anderson from DRA and they feel that it is not an emergency request.

Selectman Fiala questioned the Chief on why he was purchasing a brand new 2005 Crown Victoria instead of possibly finding a used one and using the money to purchase 2 other vehicles. The Chief stated that the Crown Victoria is the only vehicle that offers a complete police package.

Chairman Buono informed Chief Begin that they will need to check the balance in the fund to see if that's where they can take the \$12,000. Chairman Buono stated that they have to determine the best way to get the Department up to capacity. Chief Begin asked for the Board's approval to spend \$8,000 from his budget and \$12,000 from Capital Reserve. The Board feels that they need to pursue the funding for the Chief's plan. Selectman Kurk stated she is all for the rotation but if the voters do not pass the plan to fund this then where does it leave us? Chief Begin stated that if the voters don't fund it, the rotation will be off. Selectman Fiala stated that the rotation is already off because we are replacing 3 vehicles this year. Selectman Kurk asked Chief Begin that if he got everything on his list this year would he be all set for next year and the Chief stated yes for next year but still feels the need for the rotation fund to keep the department out of this situation in the future.

Before anything is promised, Selectman Kurk stated that they need to check with the trustees to see if the money is there. Chairman Buono asked the Board that if the money is there and available does Chief Begin have the board's approval to purchase the vehicles.

Selectman Fiala moved, Chairman Buono seconded to allow Chief Begin to expend up to \$20,000 for the two used police vehicles upon verification of the funds by the trustees. Passed 5-0-0.

Chief Begin distributed letters to the Board that praised the good work from his officers.

Chairman Buono announced that the background investigation is going very well and will be completed soon.

2. PARKS AND RECREATION – Mr. Chuck Metcalf updated the Board that May 21st is the build date for the new town playground and they need the funds that the voters approved from the Capital Reserve. The Town will make the check out to the Weare Athletic Club.

Chuck Metcalf stated that Tom Reynolds would like to become a full member of PARC and that Bob Thomas would like to be appointed from a 1 year alternate position and Mr. Metcalf to a three year term. Chairman Buono stated that they would like to get together to work on the mission statement. Chairman Buono stated that there is a lot of work to be done and would like to see everyone working together to get this done. Chairman Buono feels that she would like to see all terms become 1 year to make sure that everything is achieved. Two full term and 2 alternate positions will still be open after these appointments. Selectman Kurk stated she was thinking about how to get people to join PARC and that maybe there are people in the community that could help with ideas to pull in different age brackets. Selectman Fiala and Co-Chairman Methot stated that they were in favor of leaving the terms at 3 years and not reducing them to 1 year.

Selectman Fiala moved, Chairman Buono seconded to appoint Chuck Metcalf and Tom Reynolds each to a 3 year term to expire 2008, and Bob Thomas to a 1 year alternate position with PARC. Passed 5-0-0.

Mr. Metcalf updated the Board of what they are currently working toward. They will be expending \$13,000 for the town playground, irrigation for Ineson Field is up for bid at approximately \$10,000, and they need to replace the bench at Purington Field that was crushed from the falling dugout, which will cost \$1,000. PARC did work at Chase Park last fall on the erosion for very little money because of help from Carl Knapp and

FINAL

donations from Knoxland Equipment. Mr. Metcalf stated that things that need to be done this spring are adding up and PARC will be requesting funds for expenditure. The gate house got hit last fall by a trailered boat and knocked it off the foundation and tore the wires off. The insurance issued a check in the amount of \$2850 to fix the gate house but PARC is determining whether it would be cost effective just to replace it and would like to have the work completed before Memorial Day. The Board stated that it is the decision of PARC how to expend the insurance money. Chase Park is part of the town mowing contract. General clean-up day has not been scheduled yet. PARC is looking into sealing Chase Park Parking lot before the season starts. Selectman Kurk volunteered to be the ex-officio to the Parks and Recreation commission. A workshop will be scheduled soon between the BOS and the Parks and Recreation Commission.

3. BID OPENING FOR PAVING, RECLAIMING, 1 TON TRUCK AND CRUSHING GRAVEL –

Truck Bids

Dobles - \$31,619.66

Bank Chevrolet - \$33,105

Yankee Trucks - \$35,181 and \$35,156

John Grappone Ford - \$29,065

Auto Mall - \$31,401

Liberty Chevrolet - \$30,464

Crushing

Northeast Earth Mechanics - \$2.65/ton

Henniker Sand and Gravel - \$2.95/ton

Custom Crushing - \$2.95/ton

American Excavating Corp. - \$4.76/ton

Ivar Martin - \$2.45/ton

Ledge Bound Mobile Crushing - \$3.00/ton

Reclamation

Pike Industries - \$.64/square yard

Advanced Excavating and Paving - \$.85/square yard

Continental paving - \$1.15/square yard

All state Asphalt - \$.74/square yard

Paving

Pike Industries - \$38.20/ton

Brochs Industries - \$41.50/ton

Advanced Excavating and Paving - \$41.85/ton

Continental Paving - \$40.00/ton

United Construction Corporation - \$43.85/ton

4. TRIS GORDON, LULL ROAD CORP – Mr. Gordon stated that this gravel pit has been trucking down Twin Bridge for 50 years. They did a traffic study on that road and it was determined that Hoyt Mill Road was causing the majority of the traffic problems. They have offered sand to the town and offered to bond the road. Mr. Gordon stated that going all the way up to Country 3 Corners would not benefit anyone and would actually cause more visibility of the trucks do to this proposed traffic pattern. Mr. Gordon questioned the Board on how the town can post this road to no thru trucking when they have been using this road for 50 years? Chairman Buono stated that there was a posted public hearing held and the concerns from the residents of Twin Bridge were heard and the Board voted to post the road for no thru trucking. Chairman Buono stated that the intersection from Norris Road onto Twin Bridge and Route 114 was considered dangerous and the Board voted to post the road to alleviate some of the traffic. Co-Chairman Methot told Mr. Gordon that they are looking to the state for help to alleviate some of the problems at the intersection of Twin Bridge, Rt. 114 and Norris Road.

FINAL

Selectman Kurk questioned Mr. Gordon as to whether this was a new gravel pit or if they were expanding a pit? Mr. Gordon stated that this proposal was to expand the current pit. Mr. Gordon stated that the expansion would increase the truck traffic and asked the Board how they could rectify the situation. Mr. Gordon stated that when they leave the gravel pit they go through Cliff Wilson's property into Weare and take a left. Chairman Buono asked Mr. Gordon if the gravel operation is in New Boston. Mr. Gordon stated that the gravel pit is in New Boston but there is access into Weare. The Board stated that they posted Twin Bridge to no thru trucking at the 4 corners. Chairman Buono stated that they discussed this with the Road Agent, Bus Drivers and Residents and they considered all the views and that the Board stands behind their decision. Mr. Gordon stated that it doesn't matter to them that they have to come the whole way up to Country 3 Corners but this will put extra burden on more of the towns roads. Chairman Buono stated that she personally doesn't want any of their trucks in Weare but definitely doesn't want them on an already troubled dangerous intersection like Twin Bridge. Mr. Gordon feels that the traffic study will prove that his trucks did not affect the burdened traffic intersection. Chairman Buono stated that it could take up to 5 years to get that intersection on the state plan for approval and funding. The Planning Board has rated that intersection very low and dangerous.

Selectman Fiala stated that he was not on the Board when the decision was made but feels that the Boards decision should not be changed. Co-Chairman Methot stated that they will continue to pursue the problems of the intersection with the state. The Board feels that safety of that intersection if their main concern.

Mr. Bill Beaupre asked if anyone knew how many accidents were at Twin Bridge and Route 114 last year. Mr. Gordon stated that there were 3 reported accidents and 22 accidents in all in the past 10 years.

Mr. Forrest Esenwine commented that the original concern on Twin Bridge was because New Boston was paving their half which would make the road more attractive to all traffic. Mr. Esenwine stated that Twin Bridge was a concern before the proposal of the gravel pit and that there were a lot of other issues that caused the Board to close this road that were not due to the gravel pit.

Mr. Bill Bolton, informed Mr. Gordon that requesting Twin Bridge be posted to no thru trucking was not to close down his business but because of the dangerous potential of this intersection. Mr. Bolton stated that there are 21 lots waiting for development and 20-50 new homes on the New Boston end which will cause major use of this road. The issues that face this road currently are reason enough to close this road to thru trucks.

Mr. Christensen stated, in speaking with Southern New Hampshire Planning, that this process could take up to 3 years for approval. They will be drafting another document shortly.

Co-Chairman Methot asked Mr. Christensen for a cost to the town to due a traffic study on Gould Roads current conditions.

5. GOAL SETTING DISCUSSION – Chairman Buono stated that since they are a new Board that they need to discuss the goals of the Board for next year. Selectman Kurk stated that the Board should be setting their goals every year. Selectman Kurk feels that the Board really needs to take a look at PARC and where we are in 2005 and what to expect in 2010. Also, that the Mission Statement was last revised in 1997 and needs to be looked at. The Cable Committee has been working hard and the Board needs to help them achieve their goals. Selectman Kurk commented that it is the responsibility of the Board to determine what the duties of the Ethics Committee will be and they need to establish that committee and determine the process. Selectman Kurk stated that they need to work on communication; town wide, ways for the Board to communicate with the townspeople, between the Board and Departments, Committees and Commissions and that there really needs to be something firm in place to constantly keep the Board informed. Chairman Buono stated that in the past the

FINAL

coffee hours that were held were beneficial and at a more comfortable level. Selectman Kurk stated that one suggestion brought fourth from a citizen was to have flyers or use the newspaper to keep the citizens informed.

The Board discussed the possibility of finding a High School student willing to volunteer to help with the flyer for a school project.

Co-Chairman Methot stated that it will have to be placed on the warrant article to expend the funds for a newsletter.

Co-Chairman Methot stated that the main focus of the Board is to help the committees achieve their goals.

Selectman Kurk stated that they need to get the Ethics Committee formed and 100% goal completed.

Chairman Buono stated that she spoke with Mr. Christensen about getting the town report and mailer together sent out together. Co-Chairman Methot stated that getting together with the Weare School Boards might help get this achieved.

Chairman Buono stated that using the Patriotic Celebration gathering as a means of communication is a good idea.

The Board decided that Mr. Christensen would extend an invitation to individual committees, departments, commissions to meet with the Board. Co-Chairman Methot stated that they need to lay out the whole calendar year and notify the committees when it is there time to present information to the Board.

6. OLD BUSINESS – Selectman Kurk discussed that there was some confusion in the proposed rules for implementing the town budget. How it works is if a department needed more funds in a certain line then as a Department Head they could move funds from one line to another, this is to inform the voters of exactly where the funds are being expended, with approval and without changing the bottom line of the budget. Co-Chairman Methot stated that some of the Department Heads were worried about changing their default amounts. The end result should be that they are able to track funds from one line to another and the documentation will be there with their budget proposal.

Co-Chairman Methot told Mr. Christensen that he feels that getting the Departments and Committees to keep track of their budgets should be mandatory. Mr. Christensen presented a monthly budget worksheet and stated that all Departments have Spreadsheets or Quicken.

Chairman Buono does not want this to become a burden but just really wants the communication kept open and the Board informed of these changes. Selectman Kurk stated that they need to know what line the money came from and which line the money went to.

The proposed rules for implementing the town Budget should cause no extra burden on Department Heads and basically states why one line is over, where the funds came from, and what had to suffer because of these funds being moved. The easiest readable version to the Board is a big goal.

Co-Chairman Methot stated that this responsibility should not lay on the Finance Administrator and should be taken care of through each department and possibly goes quarterly to the Finance Administrator. Chairman Buono stated that she feels that these budget changes don't have to go to the Finance Administrator until budget review.

FINAL

7. ADMINISTRATIVE REPORT

Mr. Christensen distributed a copy of the invoice from Allied Wrecking and the Board determined that the funds will be expended from the legal budget.

Mr. Christensen told the Board that the Fire Department was requesting whether there should be a deed or an easement on Collins Landing. Co-Chairman Methot stated that the road is private property and will need to check with someone who owns it.

Mr. Christensen informed the Board that the Police Department is currently making the identification badges from the Photo ID grant they received.

Mr. Christensen stated that he had received requests from the Conservation Commission to appoint Tom Carr, John Ciampy, and Andy Fulton to the Conservation Commission each for a three year term.

Chairman Buono moved, Selectman Kurk seconded to appoint Tom Carr, John Ciampy, and Andy Fulton to the Conservation Commission each for a three year term to expire in 2008. Passed 5-0-0.

Co-Chairman Methot stated that they are looking into battery operated punch code accesses to the town office. Co-Chairman Methot said the unit would cost \$350 and he would install the system at no charge. It was determined that the funds would come out of the Building Maintenance Fund. The Board will move forward with replacing the locks and adding the access panel.

Chairman Buono moved, Selectman Kurk seconded to have the locks changed at a cost not to exceed \$900 Passed 4-0-1 Co-Chairman Methot abstained.

8. MANIFESTS

Chairman Buono moved, Selectman Kurk seconded, to authorize the Board of Selectman to sign Manifest and order the Treasurer to sign checks dated April 7, 2005. Passed 5-0-0.

Accounts payable	\$345,339.73
Gross Payrolls	<u>\$38,759.52</u>
Total	\$384,098.91

Selectman signed manifest and ordered the Treasurer to sign checks dated March 31, 2005.

Accounts Payable	\$27,962.34
Gross Payroll	<u>\$21,166.84</u>
Total	\$49,129.18

9. MEETING MINUTES

Chairman Buono moved, Co-Chairman Methot seconded to accept the minutes of March 21, 2005 as amended. Passed 5-0-0.

Chairman Buono moved, Co-Chairman Methot seconded to release the non public minutes of March 21, 2005 per employee request. Passed 5-0-0.

Chairman Buono moved, Co-Chairman Methot seconded, to enter into nonpublic session @ 11:10 p.m. pursuant to the authority granted in RSA 91-A:3II(a). A roll call vote was taken. Co-Chairman Methot -

FINAL

yes; Selectman Osborne - yes; Selectman Kurk - yes; Selectman Fiala - yes; Chairman Buono - yes. Passed 5-0-0.

The Board of Selectmen looked at a request from an employee to have access to an upgraded health insurance policy that is offered through Health Source, the Town's insurer. The upgraded policy costs more than the current plan offered to all employees. The Board affirmed this is acceptable if the employee wants to pay the cost differential. Additionally the option would need to be offered to all employees. Chairman Buono asked Mr. Christensen to forward the information to Tina Pelletier to bring up with the Benefit Review Committee for inclusion in the personnel policy.

10. ADJOURNMENT

A True Record.

Cherry Palmisano, Recording Secretary